

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Wednesday, June 29, 2011

SPECIAL MEETING
10:00 AM

Meeting came to order @ 10:03 AM

A Special Meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were President **Steve Haworth** and Commissioner **Bob Powell**, General Manager **Jeff Lakin** and Office Administrator **Melody Snyder**. Commissioner **Richard Bard** arrived at 11:00 AM.

1. BOARD DISCUSSION/ACTION

- Account status of Shirley Snider – **The Board** will review the existing policy concerning accounts in arrears and address at a future board meeting.
- Master Resolution – The process to consolidate current policy Resolutions into a Master Resolution began by reviewing each policy Resolution individually starting at today's meeting from Resolution #1138 and ended at Resolution #974. Additional review to take place at another special meeting to be scheduled in July to continue reviewing the rest of the District's resolutions. Resolutions found so far to be relevant to the Master Resolution are:
 - 1134 – Lien Policy – Add paragraph 1, re: Resolution #921 (Board Council to address language change). Also add point 7 (from #921).
 - 1116 – Moratorium
 - 1105 – One meter per Commercial Structure – incorporate and/or revise
 - 1104 – CWA's – incorporate
 - 1076 – SMA's – incorporate and revise General SMA language
 - 1066 – Leak Adjustment Policy
 - 1065 – Special Access Charge when meter access is restricted – minus dollar figure
 - 1035 – Vendor list procedure – Incorporate language per RCW's flag for District Council
 - 1032 – Waiting List policy dealing with Public Entities – reproduce language
 - 1026 – Cross Connection – incorporate and revise
 - 993 – Defining Policy Relating to hiring families – Incorporate a statement regarding the existence of the Employee Handbook
 - 980 – Bulk Water Policy – incorporated and revise.
 - 978 – Emergency Water use restrictions – incorporate and revise.
- Approval of minutes – Tuesday, June 14th, 2011 – **Commissioner Bard** made a Motion to approve the minutes as presented; **Commissioner Powell** seconded the Motion. Motion passed unanimously.

2. SIGN APPROVED MINUTES IN BOOK

3. APPROVE VOUCHERS

Commissioner Bard made a Motion to conclude the meeting at 12:30 PM; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.